

TODWICK PRIMARY SCHOOL

JOB DESCRIPTION 1:1 CHILD SUPPORT ASSISTANT

The role will involve:

Supporting the student directly in all lessons and at social times (break and lunchtime).
Support with day to day activities e.g. PE / changing / dressing.
Working on an individual basis with the student in lessons and through individual intervention work.
Encouraging appropriate behaviour towards peers and adults.
Regular communication with parents

The aims of the role:

To support the student to make expected progress and achieve their full potential.
To keep the student safe and well at school.
To continue to develop age appropriate self-help skills.
To promote increasing independence, self-confidence and mobility within a safe environment.
To develop an awareness of risk and danger in various settings.
To continue to develop skills to access the curriculum effectively.
To develop concentration skills.
To develop the student's enthusiasm to learn.

KEY TASKS

Attend to the needs of the individual student, and any other special requirements depending on the nature of the student's special educational needs and, wherever possible, making this part of the learning experience.

Supervise and support the student ensuring their safety and access to learning.

Establish good relationships with the student, acting as a role model and being aware of and responding appropriately to their individual needs.

Promote the inclusion and acceptance of the student and encourage them to interact with others and engage in activities led by the teacher.

Be aware of student's diagnosis, progress and achievements, report to the teacher as appropriate and undertake any record keeping as requested.

Support the teacher in managing the student's behaviour, reporting difficulties as appropriate.

Support the student in understanding instructions and in undertaking literacy and numeracy tasks as directed by the teacher.

Prepare and maintain specific resources as directed by the teacher to assist the student in their use, including the use of ICT as directed.

Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection; reporting all concerns to the appropriate person.

Be aware of and support difference and ensure the student has equal access to opportunities to learn and develop.

Attend relevant meetings as required and participate in training and other learning activities and performance management as required.

Supervise the student at break and lunchtimes and accompany the student on visits during school time.